**Overview and Scrutiny**

**Review Scoping Document**

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| **Review Title:** | Public Realm Agreements |
| **Reasons for Review:** | At the meeting held on 21 January 2022, the Internal Scrutiny Committee considered a report on Public Realm Agreements and agreed that a Task Group would be an effective way of facilitating further scrutiny. The following areas were highlighted for possible consideration:   * Relationships with other authorities * Balancing environmental and financial issues * Communication with the public |
| **Links with** (complete appropriate option)**:** | |
| **Operational Plan**  **Risk and Opportunity Register**  **Civil Contingencies Register** | N/A |
| N/A |
| N/A |
| **Membership and Political Composition:** | 7 County Councillors consisting of:   * 4 Conservative * 2 Labour * 1 Lib Dem/Green |
| **Task Group Chair:** | County Councillor John Shedwick |
| **Initial Objectives:** | To identify ways of improving communication and information about Public Realm Agreements between the county council, district councils, and residents. |
| **Key lines of enquiry:** | To consider:   * The last financial review of Public Realm Agreements undertaken by the county council (2017/18) and whether more can be done to keep the agreements up to date. * Whether the district councils are well informed about how to request amendments to the agreements and funding. * How updates to the agreements with district councils are documented. * Environmental considerations, and how they can be better communicated. * The public's perception of the Public Realm and information available on Public Realm Agreements. |
| **Call for Written Evidence:** | * Information on the last financial review of Public Realm Agreements (2017/18). * Information about the process to document and/or amend Public Realm Agreements. * Information already available to the public about Public Realm Agreements, the responsibilities of different authorities, and environmental considerations. |
| **Additional suggestions from members:** |  |
| **Key documents and systems to consider:** | * Existing Public Realm Agreements with each district council. |
| **Other reference material:** | On the Public Realm generally:   * [Streets for All: Advice for Highway and Public Realm Works in Historic Places](https://historicengland.org.uk/images-books/publications/streets-for-all/) (Historic England, 2018) * [Streetscape and Public Realm](https://www.local.gov.uk/topics/economic-growth/revitalising-town-centres-toolkit-councils/function/streetscape-and-public) (Local Government Association) |
| **Other considerations:** | |
| **Related activity in the council?** | N/A |
| **Any consultations taking place?** | N/A |
| **Key Contacts and Presenters:**  e.g. Council Officers  Cabinet Members  Council Partners  Other Organisations  Service Users  Private/Voluntary/Independent Sector | * Phil Durnell, Director of Highways * John Davies, Head of Service Highways * Ridwan Musa, Highways Service Manager (Operations) * County Councillor Charlie Edwards, Cabinet Members for Highways and Transport |
| **Site Visits:**  Internal/External  **Work Shadowing:** | N/A  N/A |
| **Publicity**  Who are the interested parties? How could the review be published? | * District Councils * Lancashire's residents * The outcomes of the review will be presented to the Internal Scrutiny Committee and published as part of the relevant meeting agenda. |
| **Initial Timescales for Completion and Deadlines:** | * First meeting: April 2022 * Review to be completed by: June 2022 * Report presented to committee in September 2022 |
| **Lead Officers:** | * Hannah Race, Senior Democratic Services Officer * Sam Parker, Senior Democratic Services Officer |